



DUAL IMMERSION ACADEMY

DIA Board Meeting Minutes

May 10, 2022

Dual Immersion Academy
Glendale

Meeting opened at 5:34 pm:

Today's meeting was held digitally only and no in-person meeting at anchor location was held.

Attendance:

Board Members: Rich Stowell, Tereza Bagdasarova, Alice Akunyili, Geraldine Harris, Mequette Sorensen, Juan Araya, Dani Helberg, and Teri Slaugh

Absent: Monica Cuellar, DIA Director, Angela Fanjul

Staff: Suzi Ramos, DIA Education Director, and Rocio G. Fuentes

Others: Nate Adams from Red Apple and Dr. Victor Jimenez (guest)

Financial Report

Budget Report *Nate Adams, Red Apple*

Nate sent the board the updated financials. The financial committee was unable to meet due to DIA Director's family matter. The committee will reschedule their meeting to finalize the budgets, send them out to the board to discuss for voting at the next board meeting.

Report and discussion about a few adjustments made to the budget, local revenues, forecast, expenses including compensations and group insurance. Also waiting on final invoices and keeping an eye on repair expenses to ensure a good year end. Overall, DIA is where we need to be with our bottom line.

Open and Discuss Employee Retention Credit RFP bids.

DIA Director, Angela Fanjul posted a request for an Employee Retention Credit service provider. Under the CARES Act, there is a tax credit available. Other schools have participated, and DIA wants to apply for the opportunity to receive those credits.

DIA received a proposal from B10 Capital who has assisted hundreds of companies in qualifying for this credit to secure funds as an aid in revitalizing their pandemic-impacted businesses.

Discussion about B10 Capital charges of 15% service against the total ERC amounts filed for the premium service and flexible payments. There was a question regarding if DIA is obligated to pay the 15% of the fee whether the money is received or not. Nate responded that B10 Capital is willing to wait until the money hits our account, therefore the 15% will apply only on the amount received. DIA may qualify for more, however, we will look at it and pick and choose at that point based on B10 Capital evaluation results to determine what we apply for.

Motion to approve the Selection of B10 Capital on an Employee Retention Credit Bid.

(To include in the service agreement: Contingent of the 15% of the amount DIA receives.)

Motion by: Rich Stowell

Seconded by: Mequette Sorensen

Motion passed unanimously

Board Business

April Board Meeting recoding unavailable – issue

We had technical difficulty at last meeting, and the recording was missed. Just so everyone knows about it.

DIA Building Refinance – Update

By Dani Helberg

The finance committee was unable to meet, however, a new meeting date will be scheduled to continue discussions.

Tentative Dates of Events

- DIA 15 Anniversary – 09/17/2022
- Board Retreat – 09/30 and 10/01/2022.
- DIA Holiday Party – 12/15/2022

Teri Slauch, board secretary sent invites to all board members. Rich Stowell encouraged all members to make the effort to participate in the Board Retreat in the fall. Rich also reminded the board to try to support the Mural Service Project on Mural on May 13 from 1:00 pm to 5:30 pm. The mural almost complete and volunteers can help weeding the garden among other opportunities to volunteer. Treats will be available for everyone.

Board Candidates/Membership

Board candidate, Dr. Victor Jimenez was invited by Alice Akunyili to attend the board meeting.

Dr. Victor is a professor and researcher in the areas of ethnology and microbiology. Born and raised in southern CA. His parents and grandparents are from Jalisco. He is bilingual and attended Fresno State University. He's learned about Chicano Culture and Mexican Americans. He has lived in Texas, Arizona, and San Antonio. He's been involved in programs to help native American populations to get involved in research and science. Rich Stowell and the rest of the board members invited Dr. Jimenez to join the board and Dr. Jimenez accepted the invitation.

Motion to Accept Dr. Jimenez as a New Board Member

Motion by: Alice Akunyili

Seconded by: Teri Slauch

Motion approved unanimously

All board members welcomed Dr. Jimenez as a new member.

Board Training by Rich Stowell

Tabled for next meeting

Administrative Report

Director's Report

Suzi Ramos for Angela Fanjul

SNP Procurement Audit Review Report (discussion & vote) by Bill Burch

Bill Burch, DIA Kitchen Manager reported that an audit was completed and there were some items that required corrective actions. There were some questions regarding the SNP Procurement Policy. The corrective action plan and response was submitted the end of April and it was accepted.

The board is required to review and vote to approve and adopt the policy. There is no deadline for the approval, however, it needs to be done. The board will review the SNP Policy and they will discuss and vote on it at the next board meeting.

Action Item

Add SNP Procurement Policy to the agenda for the next board meeting.

Enrollhand Agreement – Update

Recruitment is actively happening and Enrollhand social media services has resulted in some new enrollments.

Enrollment Numbers – Update

As of May 9, DIA has 428 students enrolled. Kinder and 8th grade have the lowest number of students enrolled. Suzi Ramos indicated that elementary schools are offering kinder classes and that has made an impact. Other reasons include, demographic, COVID-19, home schooling and the fact that Kindergarten is not mandated in the state.

SLCC Day of Caring – rescheduled to May 13 from 1:30 pm – 5:30 pm

Rich reminded everyone that they can sign up online or just show up to support the event.

Sex Education Assurances

Data regarding: Teen pregnancy, child sexual abuse, sexually transmitted diseases and infections, number or pornography complaints or other instances reported.

Suzi Ramos shared with the board the 2019 HIV & STD Prevention and Assurance report, the Sexual Abuse Data 2020, and the 2019 UT Adolescent Birth Data. No need to vote/approve the reports. The purpose of the reports is to bring awareness to the board about these issues.

USBE – 8th Grade Sex Ed Unit - Materials

All students are together to receive the information and the materials include human anatomy, reproductive organs, abstinence, etiquette when someone says No, etc. The materials do not include teaching regarding contraceptives or gender.

No need to vote/approve the report. The purpose of the report is to bring awareness to the board about these issues.

Closed Session

Closed meeting under UT 52-4-205 (as needed)

Re-open the meeting for board vote (as needed)

None.

Approval of minutes: April 12, 2022

Motion by: Teri Slaugh

Seconded by: Alice Akunyili

Motion passed unanimously

Motion to close the meeting

Motion by: Teri Slaugh

Seconded by: Tereza Bagdasarova

Motion passed unanimously

Meeting concluded at. 6:54 pm

Next meeting: June 14, 2022, at 5:30 pm