



DUAL IMMERSION ACADEMY

DIA Board Meeting Minutes, January 12, 2021

Began at 6:04 pm
Virtual Meeting

Attendance

Board Members: Rich Stowell, Teri Neilsen, Danielle LeCourt, Danni Helberg, Alice Akunyili, Mac Newbold

DIA Staff: Angela Fanjul, Rocio G. Fuentes, Ludmila Nicolía

Others: Nate Adams from Red Apple, Tereza Bagdas, Lynette Polan

Financial Report:

Budget Report

Nate Adams from Red Apple

The budget report was sent to all board members. The Budget Detail Report reviewed included line items and grants.

Due to the State October 1 count, there are changes to the budget. This funding is based on the average enrollment. The State will send a memo the end of January indicating what our funding will be. We are half way the school year with salaries and benefits above 50%. Overall we are here we need to be.

Question and discussion regarding State reimbursements. Nate Adams indicated that reimbursements could come in at any time; however, DIA sends three reimbursement requests (quarterly) to the State due to the lengthy process to obtain funds from the State.

Administrative Report:

Director's Report

Preliminary enrollment numbers - doc to review

DIA's current enrollment is at 398 and currently assessing how many students will be returning. The ultimate goal is to reach 500 students enroll; however, we know the pandemic will continue to make an impact in this area.

Vaccine updates - email forwarded from community health centers

DIA received a letter from the State as to the procedures to vaccinate staff members. Vaccination is not a requirement, will begin this week and so far 44 staff members signed up.

Chromebooks - Parent engagement program - doc to review

In the beginning of the year, DIA received two technology grants and the Race and Equity Grant. We purchased 85 chrome books, which are ready to go. We also created video tutorials regarding software use and communication tools, maintenance and how to avoid viruses, English and Spanish fundamentals, 18 videos total to benefit parents, online learning students, in person students and the community. The purpose is to assess technology gaps, assess barriers, and conduct focus groups to assess effectiveness and their preferred way to receive instruction.

EAP- health initiative

EAP is our health provider and they have provided biometrics testing. They also conduct yearly health screenings to all staff and give a \$50 reward to those who are on EAP.

At risk students definition - definition to review and vote

Because we serve an at risk population, we are required to have an At Risk Students Definition, what that student looks like and define it at our school. The board must review it and vote on it. The board will read and review the At Risk Students Definition and vote on it at the next board meeting.

DIA initiatives sheet - doc to review

Tabled for the next board meeting.

Letter to charter school board -doc to review

Tabled for the next board meeting.

Closed Session

Closed meeting under UT 52-4-205 (as needed)

Re-open the meeting for board vote (as needed)

No closed session during this meeting.

Board Business:

Board Officers

Candidate, Tereza Bagdas has her own business and is currently with United Way. She loves working with the youth and feels fortunate to be here.

Candidate, Lynette Polan works at Waterford.org as the Director of Technical Support Department. She's been involved in education in various forms and is excited to be here.

Training

Training item tabled for the next meeting. Rich Stowell will send the training videos link to the new board members. There are four videos to watch before the next meeting.

Communication: Google Classroom, Slack, Zoom, etc.

Discussion about the importance of the use of Google Classroom, Creating a Slack group for communication and Zoom.

Electronic Meetings Policy:

<https://docs.google.com/document/d/1merrJRqYO7djhg0noGmEOCmzy94IncNBtZBiFnfJ48c/e/dit>

Discussion about having a policy in place addressing the requirements, designation of anchor location, virtual meetings, public comment and participation. Invitation to all board members to check the link to public law and discuss at the next board meeting.

Discussion about how to best make meetings available to the public, maybe using live stream through You Tube, including live chat through a moderator and also creating a training video for parents. As an action item, include Development of Parent Training Video for the next board meeting.

Recognizing and Appreciating Outgoing Officers

At the next board meeting Angela will share ideas about recognition and award for former board president, Gabriela Benitez.

Board Goals and priorities: Compliance, Filling Vacancies, Communication

Three areas of focus are Compliance, Filing Vacancies and Improving Board Communication.

Discussion about adapting to the use of DIA g-mail and the use of Slack. Teri Neilsen, Rich Stowell and Angela Fanjul will create the chat.

Discussion about making board members more visible on social media. Maybe having access to LinkedIn to post in relation to education and services. Angela will get together with Teri Neilsen to make this possible.

Finance Committee

Danni discussed with Nate Adams the need for a board finance committee. Angela and Danni will get together to discuss the process to create the committee.

Research/Topics by Danielle LeCourt

Nothing to report.

DIA Teacher, Ludmila Nicolia was present as an Intern Student as part of her Masters of Education program. She is doing a 90-hour internship and was present to observe the meeting. She may even bring a project to present to the board.

DIA Director, Angela Fanjul extended an invitation to the new board members for a DIA tour on a Friday afternoon to see the school and what DIA is all about.

Meeting concluded at 7:41 pm

Next virtual meeting: 6:00 pm on Tuesday, February 9, 2021