



## DUAL IMMERSION ACADEMY

### **DIA Board Minutes, November 10, 2020**

Virtual Meeting began at 6:00 pm

Attendance: Danielle LeCourt, Teri Neilsen, Rich Stowell, Mac Newbold

Staff: Angela Fanjul, Rocio G. Fuentes

Others: Nate Adams from Red Apple and Danielle Helberg, board candidate

#### **Financial Report**

Nate Adams from Red Apple

##### *Budget Report*

DIA's audit was completed and submitted to the State. Budget report and discussion included Revenue Stream, DIA's projected funding based on current enrollment and October 1<sup>st</sup> count; local revenues and grants.

PTIF (UT Public Treasurer's Investment Fund) – Statement of Account discussion and comparison this year vs. last year.

##### *Certificate of Liability Insurance*

The certificate relates to the building and everything associated with the school, and it shows we have coverage throughout the year.

#### **Administrative Report**

##### **Director's Report**

##### *Fee Schedule Review*

The board in two different meetings must review the fee schedule and vote for approval on the second meeting. The fee schedule includes Extracurricular Sports Program, School Uniforms and After School Fees per student.

**ACTION:** The Fee Schedule Review will be added to the board agenda for December 8, 2020.

##### *TSSA (Teacher and Student Success Plan) Framework Plan*

The plan is the same from last year due to COVID-19 impact. It is goal based on school needs, measurement, action steps and budget.

#### **Motion to approve the TSSA Framework Plan**

**Motion by: Danielle LeCourt**

**Seconded by: Mac Newbold**

**Motion passed unanimously**

Acknowledgement and recognition of Susie Estrada, After School Program Director  
Susie is the After School Program Director. She received a national award, which she was not able to receive due to COVID-19. She also was invited to do a presentation at the Utah Association of After Schools and she deserves to be recognized for all her hard work. We talked previously with the board to plan taking her to dinner in recognition for her valuable

contributions. After the recent Utah Governor's announcement to close all after school programs due to the increase in positive COVID-19 cases, Susie advocated effortlessly for our after school program and how it would be detrimental to our families and children if we closed. Moments before today's board meeting, the State responded that DIA was granted a special permission/exception indicating that our program is an essential program and we can continue providing services to our students.

An award will be presented to Susie Estrada tomorrow at DIA and have board members who may be available via Zoom to participate in the award presentation tomorrow at around noon. DIA director will send the board a Zoom invite to the presentation.

#### *Teacher Melany Bosch and Dia de las Culturas Highlights*

Melany is a teacher at DIA who came from Peru and is very excited to be part of our staff and school. She shared a video showing how DIA 3<sup>rd</sup> grade students celebrated the Dia de las Culturas event and singing the song "Bajo el Mismo Sol" (Under the Same Sun). The board was very impressed and excited to see the video and how the students and their parents created posters from the different countries they are from.

#### **Closed Session**

Closed meeting under UT 52-4-205 (as needed)

Re-open the meeting for board vote (as needed)

*No Closed Session held during this meeting.*

#### **Board Business**

Board Brief

#### *Training on The Open and Public Meetings Act*

Discussion about the yearly board training regarding the Open and Public Meetings Act.

Gabriela sent the board a link to the training via video. All board members will view the video and will discuss it at the next board meeting. Rich Stowell will identify and send the board a list of additional videos that would be beneficial to view.

#### *Board Sub Session Options*

Discussion regarding succession to Gabriela Benitez' position as Board President since she will leave the board in December.

**ACTION: "Board Officers Needed" to be added as an agenda item for the next board meeting.**

#### *Board Roster including contact information and membership terms*

Rich Stowell will send an e-mail to all board members asking for their contact information and month and year, they started their membership on the board. Roster will be updated as needed.

#### *Candidates for Board Membership*

Danielle Helberg was proposed as a new board member. She is a CPA and loves the passion she has seen at DIA, the practical things going on at the school and the opportunity to add value to DIA's mission.

**Motion to approve Danielle Helberg as a new DIA board member**

**Motion by: Rich Stowell**

**Seconded by: Danielle LeCourt**

**Motion passed unanimously**

Teresa Bagdasarova will attend the December board meeting as a possible candidate for membership.

*Research/Topics      Danielle LeCourt*

Danielle shared highlights from an article called Discussing COVID Tracking in Schools with Dr. Emily Oster. She will share the link to that article with the board.

**Approval of minutes: October 10, 2020**

**Motion by: Mac Newbold**

**Seconded by: Teri Neilsen**

**Motion passed unanimously**

DIA director, Angela Fanjul indicated that DIA's Holiday Party is planned for either December 16 or 17, if it is safe to gather with the appropriate safety measures and social distancing. Board members are invited.

**Motion to close the board meeting**

**Motion by: Teri Neilsen**

**Seconded by: Rich Stowell**

**Motion passed unanimously**

The meeting concluded at 7:24 pm

**Next video meeting: 6:00 pm on Tuesday, December 8, 2020**