



DUAL IMMERSION ACADEMY

DIA Board Meeting Minutes, July 14, 2020

Began at 6:07 pm

Board members: Gabriela Benitez, Danielle LeCourt, Rich Stowell, Mac Newbold
DIA Staff: Angela Fanjul, Rocio G. Fuentes
Other: Nate, Red Apple and Teri Nielsen, board prospect

Financial Report

Nate Adams from Red Apple

Budget Report

The new fiscal year started July 1st and in two weeks the audit will begin. A complete budget update will be presented to the board at the next board meeting. In addition to the review of DIA's finances, auditors will visit the school. DIA is prepared and ready for the audit.

The Treasurer's Bond is in place for Mac Newbold.

Administrative Report

Director's Report

Approval of policies from the last board meeting. Policies previously provided to the board.

1. Time and Effort Policy
2. Equipment Policy
3. Maintenance Policy

Motion to approve the Time and Effort Policy, the Equipment Policy and Maintenance Policy

Motion by: Gabriela Benitez

Seconded by: Danielle LeCourt

Motion passed unanimously

Summer school program update

The program went great after a full week, however, a staff member tested positive for COVID-19. The summer program closed one week and the school was sanitized. We notified the parents and we had a good response from them. The parents are happy their children are back to school.

There are many new safety procedures and staff is focusing on social-emotional learning. The students created and decorated their own masks and we have been practicing social distance. There were two fieldtrips to the Tracy Aviary and a hike to Doughnut Falls.

Discussion about the importance of social-emotional resources and Danielle offered to research additional resources in this area that may benefit DIA students and parents.

Fall Return Plans

DIA will have full days, Monday through Friday with children present at school for in-person learning. Parents have voiced their preference for in-person teaching and learning at school. There is an alternative plan for on-line teaching for those parents who prefer that plan. One of DIA's teacher has experience with on-line learning and she will be a resource for such a plan.

DIA has protocols and procedures in place. Classrooms were measured, space was created and there will be no more than 23 children. All classrooms have a sink and water bottles will be provided to all children. The school has sanitizers and personal protective equipment.

Discussion about a resolution or letter where the board indicates the reasons behind the decision to hold classes in person at school. Danielle LeCourt will brain storm a document.

COVID-19 plan will be part of the fall orientation training for parents.

Motion to approve the Fall Return Plans

Mac Newbold and Danielle LeCourt read the Fall Return Plans and voted in favor. Gabriela Benitez and Rich Stowell need more time to finish reviewing the Fall Return Plans. They requested a brief meeting to cast their vote on the plans.

Brief meeting scheduled on July 21 at 6:00 pm. Gabriela will send out a zoom meeting invite.

Enrollment

469 students currently enrolled and the goal is to enroll 475. DIA is confident that kindergarten children will be enrolled.

Closed Session

Closed meeting under UT 52-4-205 (as needed)

Re-open the meeting for board vote (as needed)

No closed session held.

Board Business: Report, information, discussion, and relevant votes (if any) (25 min)

Board Brief

Research/Topics Danielle LeCourt

Nothing to report

Candidates for Board Membership

Teri Nielsen joined our meeting as a board candidate interested in the possibility of joining the board. Teri is currently a business development manager for Gava Talent Solutions. She has experience in sales and recently created her own non-profit agency.

Board Retreat

Discussion about the next board retreat. Item tabled for the next meeting.

Director's Evaluation

Gabriela and Rich Stowell will meet to start discussions about director's evaluations and meeting as a board to complete it.

Approval of June 24, 2020 Board Meeting Minutes

Motion by: Rich Stowell

Seconded by: Gabriela Benitez

Motion passed unanimously

Brief Board Meeting to vote on Fall Return Plans

Tuesday, July 21st at 6:00 pm

Motion to close today's meeting

Motion by: Gabriela Benitez

Seconded by: Mac Newbold

Meeting closed at 7:17 pm

Next regular board meeting: 6:00 pm on Tuesday, August 11, 2020